

# Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday  
10 February 2015 at 7.15pm

**Present** Mr O Johnson (Chair)

Mr C Burton, Mr P Jackson, Mr K Leary, Mr K Harrison,  
Mr S Walker, Mr M Wardle, Mrs A Cook, Mrs J Richardson,  
Mr A Nairn, Mr Peter Richardson

Ann Hazel – Safer Homes Co-ordinator

**Apologies** Apologies for absence were received as follows:

Mrs M Gray	- away
Mr B Gray	- away
Mr B Glass	- work commitments

The above apologies were received and accepted

**20/15**      **Declarations of Interest**

Keith Harrison declared an interest in agenda item 7 (ii).

**21/15**      **Public Participation**

The public participation policy was distributed for the benefit of the public present.

**22/15**      **Minutes of the last meeting**

**Resolved that:**

**(i)** the minutes of the Ordinary Meeting held on 13 January 2015 be confirmed as a correct record and signed by the Chairperson

**23/15**      **Safer Homes Awareness Training**

The Chair welcomed Ann Hazel to the meeting.

Ann Hazel is the Safer Homes Co-ordinator and attended the meeting to give a presentation on this new initiative.

The scheme provides collaborative working between County Durham and Darlington Fire and Rescue Service, Durham Constabulary and

Durham County Council and aims to improve safety and wellbeing of residents in their homes.

Ann presented information about the scheme which aims to identify vulnerable people in their homes. Once identified the fire service, police and county council can provide free advice and resources to help make homes safer from fire and crime.

Ann was thanked for attending the meeting.

**24/15 Neighbourhood Warden Report**

**Resolved** - that the Neighbourhood Warden report for December be received

**25/15 Correspondence**

**(i) Letter of thanks**

Members considered a letter received from a resident thanking the Parish Council for a Parish Plaque

**Resolved** - that the letter be received

**(ii) EnergieKontor – Windy Hill Wind Farm**

Correspondence had been received from EnergieKontor stating that 35 people had attended the public exhibition in December regarding the proposed wind farm at Windy Hill.

**Resolved** - that the information be received

**(iii) Lanchester Agricultural Show**

Members considered correspondence received seeking ideas and suggestions for Lanchester Show. Members support the show and welcome increased community involvement.

**Resolved that:**

**(i)** Contacts for funding sources are provided

**(ii)** The Parish Council suggests that contact is made with the schools with a view to including childrens activities in the show

**(iii)** A DIAL document is sent providing a comprehensive list of local contacts

**(iv) The Clerk Magazine – January 2015**

**Resolved** - that the publication is received

**(v) Clerk & Councils Direct – January 2015**

**Resolved** - that the publication is received

**26/15 Area Action Partnership (AAP) / Parish Councils Committee (PCC)  
(min 6/15)**

Members were informed that the next PCC meeting was scheduled to take place on Saturday 14 March

**Resolved** - that the information be received

**27/15 Neighbourhood Plan (min 7/15)**

Mike Wardle provided an update for Members. They were informed that the first consultation had taken place in the form of a questionnaire. This had been distributed around the Parish using a range of methods. The closing date for questionnaire returns had been the end of January. The working group are currently analysing the responses. The results of the questionnaire analysis will be presented at the next meeting of the Neighbourhood Plan working group which will take place on 17 February. The results of the questionnaire should identify key themes and issues that will be investigated further.

Mike thanked all the members of the working group who had distributed the questionnaire to the community.

Members were informed that a new programme of financial support for communities preparing a Neighbourhood Plan would become available from April 2015. The working group would need to consider making an application.

**Resolved** - that the information be received

**28/15 Memorial Plaque – World War I (min 9/15)**

Permission has now been received to display the plaque at the Community Centre. Members discussed arrangements for a small event.

**Resolved that:**

- (i)** A small ceremony take place on Saturday 11 April in the morning (pending discussion with the Community Centre)
- (ii)** Light refreshments be served
- (iii)** An article be submitted to the Village Voice inviting the community to attend

**29/15 Newsletter**

Members considered the quarterly newsletter

**Resolved** - that the newsletter be approved for distribution

**30/15 DIAL Document (min 271/14)**

Members received a copy of the recently printed DIAL document and discussed circulation.

**Resolved that:**

- (i) The DIAL document be distributed by Top Banana
- (ii) A quantity of the document is placed in community buildings
- (iii) Thanks are sent to Carolyn Wardle for her help in producing the document
- (iv) Thanks are sent to the Mid Durham AAP for their help in producing and funding the document

**31/15 Financial Information**

The Lead Officer presented report D

**Resolved** - that the report be received

**32/15 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

S Laverick	Salary (January)	£1231.28
D Maddox	Salary (January)	£418.73
Durham County Council	Pension (January)	£375.14
Durham Community Action	Photocopying	£261.54
MK Print Solutions	Neighbourhood Plan Quest.	£242.00
S Laverick	Expenses	£116.31
CCL Office Ltd	Stationery	£73.27
Frank Lee	Rapper Swords	£140.00
Lanchester RC Primary School	May Pole (contribution)	£140.00

**33/15 Chairperson's Announcements**

The Chair informed Members that he had recently received correspondence from Durham County Council regarding an amended proposal for the residential development of 149 dwellings with associated access and landscaping at land to the west of Mount Park Drive and the north of Newbiggen Lane, Lanchester for Story Homes.

**34/15 Questions from Members – Information only**

Members reported several areas of overhanging trees on footpaths.

**Resolved** - that this is reported to Durham County Council

Mike Wardle informed Members of a problem with litter on the side of the burn by the side of the Kings Head pub.

**Resolved** - that a letter is sent to the Environment Agency and the Kings Head pub are informed

Keith Harrison informed Members that a member of the community had contacted him regarding the cutting of the hedge verges with a flayel.

**Resolved** - that the County Council are informed

**35/15      Date of next meeting**

**Resolved** - that the next Ordinary meeting of the Council be held on Tuesday 10 March 2015 at 7.15pm at Lynwood House

Meeting ended at 8.45 pm