

Lanchester Parish Council

**Minutes of the Ordinary Meeting held in the Conference Room in Park House,
Lanchester on Tuesday 10 December 2013 at 7.15pm**

Present Mr O Johnson (Chair)

Mr C Burton, Mr S Walker, Mr M Wardle, Mrs A Cook
Mr K Harrison, Mr K Leary, Mr P Jackson,

Mr R Young - County Councillor (observer)

Apologies Apologies for absence were received as follows:

Mr A Nairn - work commitments
Mr B Gray - family commitments
Mrs M Gray - family commitments
Mr B Glass - other commitments

The above apologies were received and accepted

267/13 Declarations of Interest

There were no declarations of interest made at this point in the meeting.

268/13 Public Participation

The public participation policy was distributed for the benefit of the press and public present.

269/13 Minutes of the last meeting

Resolved that:

(i) the minutes of the Ordinary Meeting held on 12 November 2013 be confirmed as a correct record and signed by the Chairperson

270/13 Committees

Resolved that:

(i) the minutes of the Planning Committee Meeting held on 13 November 2013 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

(ii) the minutes of the Finance, Development & General Purposes Committee Meeting held on 27 November 2013 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

272/13 Correspondence

- (i) Durham Community Action – notice to vacate office space**
Resolved - that the information be received
- (ii) Durham County Council – Environment Awards 2013**
A photograph from the awards ceremony had been received
- (iii) County Durham Association of Local Councils – Funding for Secretariat**
Members considered the information received regarding the funding position for the CDALC secretariat
Resolved - that the information be received
- (iv) Durham County Council – consultation on installation of road hump on access road to Langley West House and junction with A691**
Members considered the above consultation.
Resolved - that a response is sent to the County Council asking if all other possibilities have been explored and whether options have been discussed with the landlord and tenant

273/13 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 244/13)

Colin Burton gave an update on AAP activities including: Gateways, Activities for Young People, Small Grants Fund, Support for Older People and Employment.

Members discussed the as yet unfinished Gateway in Lanchester.

Resolved - that correspondence is sent to the AAP asking for an update on the unfinished works

274/13 Training

Members considered information received on upcoming training courses

Resolved that:

(i) the Clerk attend the Data Protection & Freedom of Information Act training course at a cost of £27.00

(ii) the Clerk and possibly the Handyperson attend the Lone Workers Course at a cost of £10.00 per person

275/13 Newbiggen Lane – new ramp

Members were informed that following the installation of the ramp, additional works had been undertaken and the road was now re-open.

276/13 Planning Application – 1/2013/0581

Conversion of garage to ancillary living accommodation, raising of roof of garage by 0.9m, replacement of garage door with a set of double doors. Increase in size of window on rear elevation, infilling window opening on east elevation and creation of doorway in east elevation at 11 Hurbuck Cottages, Lanchester

Mike Wardle took over as Chair for this item.

Members considered the planning application.

Resolved that an objection is made to the application for the following reasons:

- (i)** members do not consider the garage as appropriate for ancillary living accommodation
- (ii)** the garage is separated by a road and is one of a row of garages which would be altered by this application
- (iii)** the original purpose of the building was for garage use
- (iv)** there is concern that this would set a precedent for other houses in the row
- (v)** there is concern that due to its detached position, that this may become a separate full living accommodation at a later date

277/13 Financial Information

The Lead Officer presented report G
Resolved - that the report be received.

278/13 Accounts for Payment

Resolved - that the following accounts be approved for payment:

County Durham Assoc LC	Book	£40.91
Talk Talk	Phone	£19.57
Lanchester Brass Band	Donation	£90.00
Durham Bannermakers	Replica Banner	£3,600.00
Trappas Travel	Coach Hire	£90.00
AON	Insurance – replica banner	£57.87
S Laverick	Salary (Nov)	£1190.12
D Maddox	Salary (Nov)	£387.34
Durham County Council	Pension (Nov)	£377.55
Tyne & Wear Play Assoc	Training Course	£250.00
Lanchester Choral Society	Donation	£90.00
The Royal British Legion	Poppy Wreath	£50.00
S Laverick	Expenses	£58.25
AD Purves Landscaping	Grass Cutting	£4543.20
Durham Bannermakers	Banner Workshops	£650.00

279/13 Chairperson's Announcements

Members were saddened by the death of Cliff Hudspith who had worked for the council.

The Chair paid tribute to Nelson Mandela.

The Chair referred to the success of the Christmas Light Switch On and thanked all the volunteers who had helped out on the day.

280/13 Questions from Members – Information only

There were no questions from Members

281/13 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 14 January 2013 at 7.15pm.

Meeting ended at 8.15pm