

Lanchester Parish Council

Minutes of the Ordinary Meeting held in the Conference Room in Park House, Lanchester on Tuesday 10 April 2012 at 7.25pm

Present Mr C Burton (Chair)

Mr M Clarke, Mr K Harrison, Mrs A Cook
Mr A Myers, Mr M Wardle, Mr B Gray
Mr S Walker, Mr O Johnson, Mr D Lindsay

Mr R Young (observer)

Apologies

Apologies for absence were received as follows:

Mr P Jackson - away
Mr B Glass - away
Mrs M Gray - other commitments
Mr A Nairn - away
Mr K Leary - other commitments
The above apologies were received and accepted

85/12 **Declarations of Interest**

There were no declarations of interest.

86/12 **Public Participation**

The public participation policy was distributed for the benefit of the press and public present.

87/12 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Ordinary Meeting held on 13 March 2012 be confirmed as a correct record and signed by the Chairperson

88/12 **Committees**

Resolved that:

(i) the minutes of the Finance, Development & General Purposes Committee Meeting held on 28 March 2012 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

(i) the minutes of the Planning Committee Meeting held on 28 March 2012 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

89/12

Police Report

The police report gave information regarding incidents / crimes in the area for the period 22/02/12 – 27/03/12 as follows:

Number of community related calls 17

(These calls are outlined below. Other calls not listed refer to incidents such as road traffic collisions, stray farm animals, concern for safety reports, false alarm)

Dwelling Burglaries 1

1 x access gained via conservatory of dwelling by unknown person(s) at Ford Road

Burglary (other) 0

Anti-Social Behaviour 8

2 x youths kicking football outside takeaway in Front Street. Gone prior to police arrival on first incident. Details of youths taken on second incident and apology given.

1 x unknown man shouted abuse at passers by in Front Street. Gone prior to police arrival.

1 x unknown male dropped his trousers in front of driver in Front Street. Gone prior to police arrival.

1 x youths congregating outside former 6th form college in Durham Road. Made off on police arrival. No damage or offences.

1 x unknown pedal cycle rider was verbally abusive to driver in Kitswell Road. No offences, gone prior to police arrival.

1 x arrest made over incident in public house in Front Street

1 x report of unknown riders trampling through woods causing damage. Woodland Trust (owners) were contacted and have erected advisory signs re horse riding not allowed.

Criminal Damage 2

1 x planter in front of property broken by unknown person in Brook View

1 x vehicle scratched by unknown person using unknown implement at car park of public house

Thefts 5 and 1 attempted

1 x unknown person broke into secure unattended vehicle at Malton Picnic site

1 x unknown person removed catalytic converter from beneath unattended parked company van in Deneside

1 x attempted theft of unattended parked vehicle in Front Street

1 x warrant executed on farm regarding suspect theft of motor vehicles

1 x garden chairs taken from garden by unknown person(s) at Deneside

1 x insulators from electric fence removed from stone wall by unknown person(s) at a farm

- 90/12 Correspondence**
- (i) **Letter from resident – Wildlife Booklet Launch**
Members considered the letter of congratulations
Resolved - that the letter be received
 - (ii) **Letter of thanks – Willow Burn**
Resolved - that the letter be received
 - (iii) **Letter of thanks – All Saints Catholic Primary School**
Resolved - that the letter be received
 - (iv) **Letter of thanks – Churches Together**
Resolved - that the letter be received
 - (v) **Letter from resident – work on Village Green**
Members considered the letter of congratulations
Resolved - that the letter be received
- 91/12 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 55/12)**
- The minutes of the AAP meeting and PCC meetings were considered and accepted.
- 92/12 Small and Medium Local Council Forum**
- Members considered nominations for Chair and Vice Chair for the recently formed group.
Resolved - that Lanchester Parish Council nominate Councillor Paul Fitchett as Chair and Councillor Denise Bennett as Vice Chair
- Councillor Ossie Johnson joined the meeting.
- 93/12 Safeguarding Children and Vulnerable Adults Policy**
- Members considered and reviewed the policy.
Resolved - that the policy be approved
- 94/12 Public Participation Policy**
- Members considered and reviewed the policy.
Resolved - that the policy be approved

95/12 Training – Statement of Intent

Members considered and reviewed the policy.
Resolved - that the policy be approved

96/12 Publication Scheme

Members considered and reviewed the policy.
Resolved - that the document be approved

97/12 Complaints Procedure

Members considered and reviewed the policy.
Resolved - that the policy be approved

98/12 Grants Policy

Members considered and reviewed the policy.
Resolved - that the policy be approved

99/12 Community Engagement – Statement of Intent

Members considered and reviewed the policy.
Resolved - that the policy be approved

100/12 Financial Information

The Lead Officer presented report O.
Resolved - that the report be received.

101/12 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Charlton	Salary (March)	£2242.48
HMRC	Tax & NI (Jan – March)	£4060.82
S Laverick	Salary (March)	£1103.56
D Maddox	Salary (March)	£374.79
Durham County Council	Pension (March)	£357.56
AON	Insurance	£23.32
Talk Talk	Phone	£21.36
Map Mate	Software	£63.00
Durham Wildlife Trust	Training	£400.00
S Charlton	Mileage	£97.60
CCL Office Ltd	Stationery	£183.41
Vodafone	Phone	£26.43
G Harrison	catering	£54.00

MK Print Solutions	Print	£154.80
Fury Events Ltd	Training	£316.80
S Laverick	Expenses	£358.44
Burt Hunter	Hedge Laying	£825.00
S laverick	Expenses	£121.37

102/12 Chairperson's Announcements

There were no Chairpersons announcements.

103/12 Questions from Members – Information only

There were no questions from Members.

104/12 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 8 May 2012 following the Annual Meeting of the Parish Council at 7.15pm.

Meeting ended at 7.45pm