

Lanchester Parish Council

Minutes of the Finance, Development and General Purposes Committee
held at Lanchester Community Centre on Wednesday 24 September
2014 at 7.15 pm

Present Mr C Burton (Chair)

Mr K Leary, Mr S Walker,
Mr O Johnson, Mr K Harrison

Apologies Apologies for absence were received as follows:

Mr M Wardle - away
Mr B Glass - away
The above apologies were received and accepted

218/14 Declaration of Interest

There were no declarations of interest

219/14 Public Participation

There were no public present.

220/14 Budget Position

The Lead Officer presented the finance report.
Recommended - that the report be received

221/14 Christmas Lights (min 194/14)

The arrangements for the Christmas Light Switch On event were discussed and agreed. The event would take place between 5.30 pm – 6.15 pm on Saturday 29 November and include music by Lanchester Brass Band and Lanchester Choral & Operatic Society. Refreshments would be provided for adults and children along with a small gift for the children.

A price had been received from Durham County Council to undertake the necessary snagging and checking of the Christmas Lights and to dress and undress the Christmas tree.

Recommended that:

(i) Expenditure of £525.00 be agreed for the event

- (ii) Durham County Council undertake the works to the lights at a cost of £1035.00

222/14 Lynwood (min 208/14)

The terms of the lease have been agreed with Derwentside Homes. The agreement is currently being drafted and will be sent to our solicitors. The information received from our solicitors, estimates costs of £500.00 to undertake the legal work on the lease.

A removal company has been booked to move the Parish Council office into the new office at Lynwood House on 26 September.

Members were informed that two filing cabinets and a shelving unit had been purchased. A further shelving unit will be needed to accommodate the office requirements.

Recommended that:

- (i) The estimated legal costs be approved
- (ii) A further shelving unit is purchased at a cost of £130.00

223/14 DIAL Document

Members were informed that it would be necessary to update the DIAL document as it is now almost 4 years old.

The Mid Durham AAP have agreed to fund the printing of the document and have also undertaken the task of checking some of the information for accuracy.

Recommended - that the DIAL document is updated

224/14 Date of next meeting

Recommended - that the next Finance, Development & General Purposes Committee meeting be held on Wednesday 26 November at 7.15pm at Lynwood House

Business concluded at 8.00pm